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|  | <p style="text-align: center;">NMDC Limited (A Government of India Enterprise) ‘Khanij Bhavan’, 10-3-311/A, Masab Tank, Hyderabad-500028 CIN L13100TG1958GO1001674</p> |
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NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, Multi product and consistently profitmaking Mining & Mineral Exploration Organization with large turnover. NMDC is now inviting applications from suitable persons for the following posts for Donimalai Iron Ore Mines, Donimalai, Karnataka State.

2.0 QUALIFICATION & EXPERIENCE:

| Sl. No. | Name of the post | No. of Vacancies DIOM, Donimalai Complex | Qualification & Experience |
|---------|---|---|--|
| 1. | Field Attendant (Trainee) RS-01 | 60 | Middle Pass or ITI |
| 2. | Maintenance Assistant (Mech) (Trainee) (RS-02) | 141 | ITI in Welding / Fitter / Machinist/Motor Mechanic / Diesel Mechanic/Auto Electrician. |
| 3. | Maintenance Assistant (Elect) (Trainee) (RS-02) | 51 | ITI in Electrical Trade |
| 4. | Junior Assistant Gr.III (RS -03 Grade) | 41 | Graduate in Arts/ Science / Commerce and minimum typing speed of 30 words per minute in English and/or Hindi with: Experience: One year post qualification experience in typing and clerical works. Desirable : Knowledge in Computer Application in office work |
| 5. | Blaster Gr II (Trainee) (RS-04) | 3 | Matric / ITI with Blaster / Mining Mate certificate and First Aid certificate. Experience of 3 years in blasting operation |
| 6. | MCO Gr-III (Trainee) (RS-04) | 6 | Three years Diploma in Mechanical Engineering with Heavy Vehicle Driving License. |
| 7. | HEM Operator Gr-III (Trainee) (RS-04) | 5 | Three years Diploma in Mechanical Engineering/Automobile Engineering. Desirable: Possess a valid Heavy Vehicle Driving License. |
| 8. | HEM Mechanic Gr-III (Trainee) (RS-04) | 3 | Three years Diploma in Mechanical Engineering. Desirable: Possess a valid Heavy Vehicle Driving License. |
| 9. | Electrician Gr-III (Trainee) (RS-04) | 16 | Three years Diploma in Electrical Engineering with Industrial/Domestic Electrical Installations Certificate. |
| 10. | Electronics Technician Gr-III (RS-04) | 03 | Three years Diploma in Electronics Engineering |
| 11. | QCA Gr-III (RS-04) | 03 | Graduate in B.Sc (Chemistry/Geology) Post Qualification Experience: One year experience in sampling work is essential |

2.1 Reservation of Post for BIOM, Donimalai Complex

| Sl. No. | Post | TOTAL POSTS | SC | ST | OBC (NCL) | EWS | UR |
|---------|--|-------------|----|----|-----------|-----|----|
| 1 | Field Attendant (Trainee) | 60 | 10 | 4 | 16 | 6 | 24 |
| 2 | Maintenance Assistant (Mech) (Trainee) | 141 | 23 | 10 | 38 | 14 | 56 |
| | Fitting | 42 | 7 | 3 | 11 | 4 | 17 |
| | Welding | 22 | 3 | 2 | 6 | 3 | 8 |
| | Motor / Diesel Mechanic | 62 | 10 | 4 | 17 | 5 | 26 |
| | Machinist | 3 | 1 | 0 | 1 | 0 | 1 |
| | Auto Electrician | 12 | 2 | 1 | 3 | 2 | 4 |
| 3 | Maintenance Assistant (Elect) (Tr) | 51 | 8 | 4 | 14 | 5 | 20 |
| 4 | Junior Assistant Gr-III (Trainee) | 41 | 6 | 3 | 11 | 4 | 17 |
| 5 | Blaster Gr II (Trainee) | 3 | 1 | 0 | 1 | 0 | 1 |
| 6 | MCO Gr- III (Trainee) | 6 | 1 | 0 | 2 | 1 | 2 |
| 7 | HEM Operator Gr-III (Trainee) | 5 | 1 | 1 | 1 | 0 | 2 |
| 8 | HEM Mechanic Gr-III (Trainee) | 3 | 1 | 0 | 1 | 0 | 1 |
| 9 | Electrician Gr-III (Trainee) | 16 | 3 | 1 | 4 | 2 | 6 |
| 10 | Electronics Technician Gr-III (RS-04) | 3 | 0 | 1 | 0 | 0 | 2 |
| 11 | QCA Gr-III (Trainee) | 3 | 0 | 0 | 1 | 1 | 1 |

a) 03 Posts are reserved for Persons with Benchmark Disability in Field Attendant (Trainee) Post and the identified categories of PwBD are OL-One Leg, LV-Low Vision, HH-Hearing Impaired.

b) 02 Posts is reserved for Persons with Benchmark Disability in Junior Assistant Gr-III (Trainee) Post and the identified categories of PwBD are OA – One Arm, OL-One Leg, BL – Both Leg, LV-Low Vision, HH-Hearing Impaired, MW- Muscular Weakness.

2.2 The number of vacancies indicated above is tentative which may vary depending upon the requirement. Reservation of the posts for PwD/Ex-Servicemen will be as per Government of India Directives.

3.0 STIPEND, PAY SCALES, MAXIMUM AGE, ETC:

| Sl. No. | Name of the Post | Stipend During Training Period (Rs.) | | Pay scale on Regularization (Rs.) | Maximum Age | Cutoff date for Maximum Age | Minimum Age |
|---------|---|--------------------------------------|----------------|-----------------------------------|-------------|-----------------------------|-------------|
| | | First 12 Months | Next 06 Months | | | | |
| 1 | Field Attendant (Trainee) RS-01 | 18000 | 18500 | 18100-3%- 31850 | 30 yrs | **. **.2024 | 18 yrs |
| 2 | Maintenance Assistant (Mech) (Trainee) (RS-02) | 18000 | 18500 | 18700-3%-32940 | | | |
| 3 | Maintenance Assistant (Elect) (Trainee) (RS-02) | 18000 | 18500 | 18700-3%-32940 | | | |
| 4 | Junior Assistant Gr.III (RS -03 Grade) | 19000 | 19500 | 19300-3%-33970 | | | |
| 5 | Blaster Gr II (Trainee) (RS-04) | 19000 | 19500 | 19900-3%-35040 | | | |
| 6 | MCO Gr-III (Trainee) (RS-04) | 19000 | 19500 | 19900-3%-35040 | | | |
| 7 | HEM Operator Gr-III (Trainee) (RS-04) | 19000 | 19500 | 19900-3%-35040 | | | |
| 8 | HEM Mechanic Gr-III (Trainee) (RS-04) | 19000 | 19500 | 19900-3%-35040 | | | |

| | | | | | | | |
|----|---------------------------------------|-------|-------|----------------|--|--|--|
| 9 | Electrician Gr-III (Trainee) (RS-04) | 19000 | 19500 | 19900-3%-35040 | | | |
| 10 | Electronics Technician Gr-III (RS-04) | 19000 | 19500 | 19900-3%-35040 | | | |
| 11 | QCA Gr-III (RS-04) | 19000 | 19500 | 19900-3%-35040 | | | |

3.1 Upper age limit is relaxable upto 5 years for SC/STs and 3 years for OBCs (Non-Creamy Layer) and for PwD / Ex. Servicemen as per Govt. of India Guidelines on the maximum age mentioned at Clause No.3.0 above. For departmental candidates (NMDC) age relaxation will be given as per the rules of the Corporation. Age relaxation of 05 years for meritorious sportsperson will be considered in terms of Govt. of India Guidelines.

4.0 HOW TO APPLY:

Applications will be considered only in online mode and off-line mode applications are not considered. The candidate has to apply in online mode as per following.

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| a | <p>i) Eligible candidates would be required to apply online through NMDC website www.nmdc.co.in (link available on the "Careers" page of the website).</p> <p>ii) The link will be available/ activated from 10:00AM on **.**.2024 to 11:59 PM **.**.2024</p> <p>iii) In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.</p> |
| b | Helpline e-mail nmdc@jobapply.in will be available between 10:00 AM and 6:00 PM on all working days to assist technical aspects of online mode only. |
| c | Candidates are required to fill all the details in on-line and upload all the relevant documents/ certificates as per the requirement of notification without which their application will not be considered. |
| d | For detailed notification along with its Annexures for the posts Candidates are advised to visit careers page of NMDC website i.e. www.nmdc.co.in . In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only. |
| e | Before applying on-line mode candidates are advised to read the instructions of Notification carefully and will ensure that they must fulfill the essential requirements of the post and other conditions as mentioned in the Employment Notification which will be available at NMDC website as mentioned at 4.0(d) above. |
| f | An amount of Rs. 150/- (Rupees one hundred and fifty only) is to be paid by all the candidates as application fee which is non-refundable. |
| g | Candidates belonging to SC/ST/PwD/Ex-servicemen categories and Departmental Candidates applying for the post through on-line will be exempted from paying Application Fee and proof for the exemption is to be attached as stated at clause no. 8.12 (A). In the absence of the above certificate or fee payment details his/her application will be rejected. |
| h | The payment can be made by using UPI/credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges if any will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. For failed transaction the amount will be automatically refunded to the same account from which payment was originally made, within 10 working days. |
| i | Application fee once paid will not be refunded or adjusted against any further notifications in case of cancellation of the notification for which application fee paid. |
| j | Candidates are advised to keep the soft copy of the documents i.e. (i) recent passport size photograph (ii) Matriculation /10 th certificate (iii) Middle Pass Certificate (in case of Field Attendant (Trainee) Post (iv) certificate in support of qualification and |

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| | experience (v) Caste/ Category Certificate SC/ST/OBC(NCL)/EWS/ Disability Certificate etc. as applicable (v) Scanned signature etc. |
| k | After applying "online", the candidate is required to download the hard copy of filled in application form and keep the printout of the Registration form which will be generated by the system after successful registration. |
| l | Call letters / admit cards will be sent through post / email. NMDC will not be responsible for any loss of email sent, due to invalid/wrong address/ email ID provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for CBT /2 nd Level Test who will produce valid call letter / admit card. |
| m | The candidates will be issued call letter on their declaration in the online application. Mere issue of call letter does not indicate that eligibility of the candidate has been confirmed. The eligibility of the candidate will be confirmed after document verification at the time of 2nd level test. |
| n | Candidates are required to mention their date of birth and name as per Matriculation/10 th class certificate issued by the recognized Board. For the Post of Field Attendant (Trainee) if the candidate is not having Matriculation/10 th class certificate then date of birth as mentioned in Middle pass certificate or Register of Municipality, Local Authority or Registrar of Birth will be accepted. |

5.0 MODE OF SELECTION:

The mode of selection consists of (1) Computer Based Test (CBT) / OMR Based Test and (2)Physical Ability Test / Trade Test / Skill Test as detailed below. The maximum marks for Computer Based Test (CBT) / OMR Based Test will be 100 marks and the second level test (Physical Ability Test/Trade Test/Skill Test) will be of qualifying nature.

| Sl. No | Name of the Post | First Level Test | Second Level Test |
|--------|---|------------------|-----------------------|
| 1 | Field Attendant (Trainee) RS-01 | OMR Based Test | Physical Ability Test |
| 2 | Maintenance Assistant (Mech) (Trainee) (RS-02) | CBT | Trade Test |
| 3 | Maintenance Assistant (Elect) (Trainee) (RS-02) | CBT | Trade Test |
| 4 | Junior Assistant Gr.III (RS -03 Grade) | CBT | Skill Test |
| 5 | Blaster Gr II (Trainee) (RS-04) | CBT | Trade Test |
| 6 | MCO Gr-III (Trainee) (RS-04) | CBT | Trade Test |
| 7 | HEM Operator Gr-III (Trainee) (RS-04) | CBT | Trade Test |
| 8 | HEM Mechanic Gr-III (Trainee) (RS-04) | CBT | Trade Test |
| 9 | Electrician Gr-III (Trainee) (RS-04) | CBT | Trade Test |
| 10 | Electronics Technician Gr-III (RS-04) | CBT | Trade Test |
| 11 | QCA Gr-III (RS-04) | CBT | Trade Test |

5.1 Question paper for CBT / OMR Based Test will be in Hindi & English which consists of objective type multiple choice questions. For answering the questions Optical Mark Reader/Optical Mark Recognition (OMR) sheet will be provided or any other mode as decided by NMDC Ltd.

5.2 NMDC reserves the right to cancel / withdraw any question/questions from the CBT / OMR Based Test, even at the time of evaluation if required under any circumstances.

5.3 (a) The OMR Based Test question paper for Field Attendant (Trainee) Post shall consists of the following:

| Sl. No. | Subject | Marks |
|---------|---------------------------------|----------|
| a) | General Knowledge | 70 Marks |
| b) | Numerical and reasoning ability | 30 Marks |

5.3 (b) The CBT for question paper Junior Assistant Gr-III post shall consists of the following:

| Sl. No. | Subject | Marks |
|---------|---------------------------------|----------|
| a) | General Knowledge | 70 Marks |
| b) | Numerical and reasoning ability | 30 Marks |

5.3 (c) The CBT question paper for the post of Maintenance Assistant (Mech) (Trainee), Maintenance Assistant (Elect) (Trainee), Blaster Gr-II (Trainee), MCO Gr-III (Trainee), HEM Operator Gr-III, HEM Mechanic Gr-III and Electrician Gr-III shall consists of the following:

| Part – I | | |
|----------|---------------------------------------|----------|
| Sl. No. | Subject | Marks |
| a) | Subject Knowledge (on specific trade) | 30 Marks |
| Part-II | | |
| b) | General Knowledge | 50 Marks |
| c) | Numerical and reasoning ability | 20 Marks |

The subject knowledge paper of CBT will be on specific trade / Job. However, the subject knowledge paper of CBT for Motor Mechanic and Diesel Mechanic Trades for the post of Maintenance Assistant (Mech.) (Tr.) will be one for both the Trades.

5.4 The candidates will be called for 2nd level test on the basis of performance in CBT by following reservation policy. However, the candidate should secure minimum marks in CBT, which is as follows:

“SC/ST/PWD-40 marks, OBC(NCL)-45 marks and UR/EWS - 50 marks”.

5.5 Ratio of candidates to be called for 2nd Level Test: The candidates for the post of Field Attendent (Trainee) will be called for 2nd level test i.e., Physical Ability Test in the ratio of 1:3, based on marks obtained in the CBT. The candidates for the posts mentioned at Sl. No. 2, 3, 5, 6, 7, 8 and 9 of clause no. 2.0 will be called for 2nd level test i.e., Trade Test, trade-wise/discipline-wise in the ratio of 1:3 which is on the basis of marks obtained in the CBT. The candidates for the posts mentioned at Sl. No. 4 of clause no. 2.0 will be called for 2nd level test i.e., Skill Test, discipline-wise in the ratio of 1:3 which is on the basis of marks obtained in the CBT. In case, two or more candidates in the same trade/discipline secured equal marks in the CBT and the ratio of 1:3 is increasing, in such case all those candidates secured equal marks will be called for 2nd level test irrespective of the above ratio. Candidates have to secure minimum qualifying Marks in the CBT as per clause 5.4 to be called for 2nd level test.

6.0 2nd Level Test: There will be 2nd level test i.e., Physical Ability Test / Trade Test / Skill Test which is qualifying in nature. The qualifying marks in Trade Test/ 2nd Level Test (out of a total of 100 marks) will be as under:

- (i) 40 percent marks for UR/EWS Candidates
- (ii) 37 percent marks for OBC(NCL) Candidates and
- (iii) 30 percent marks for SC/ST/PWD

6.1 The candidates who have attended for 2nd level test and failed to secure above qualifying marks stand disqualified for considering their candidature in final merit list.

6.2 Procedure for 2nd Level Test (Physical Ability Test / Trade Test /Skill Test): The Physical Ability Test for the post of Field Attendent (Trainee) is mandatory and it is only qualifying in nature and its marks will not be included in the CBT marks for final selection. The Trade Test will be conducted in the respective trade in respect of posts mentioned at Sl.

No. 2, 3, 5, 6, 7, 8 and 9 of clause no. 2.0 which is mandatory. The Trade Test is qualifying in nature and its marks will not be included in the CBT marks for final selection. In respect of post at SL no.4 Skill Test will be conducted which is qualifying in nature. Final selection is on the basis of CBT Test subject to qualifying in 2nd Level Test and further subject to clause no. 6.1 above.

6.3 The merit list of the candidates for 2nd Level Test and also for final selection will be prepared Trade/Discipline wise on the basis of performance in the CBT test.

7.0 VERIFICATION OF DOCUMENTS WITH ORIGINALS:-

The candidates who will be called for 2nd level test (Physical Ability Test/Trade Test/Skill Test) are required to produce original documents/ testimonials, along with self-attested photo copies, in support of Age, Qualification, Experience, Caste etc. for verification of their eligibility as per notification at the time of 2nd level test. In case the candidate(s) do not produce / submit the required documents before attending for 2nd level test, the candidate(s) will not be permitted to attend the 2nd level test (Physical Ability Test/Trade Test/Skill Test). The decision of NMDC Management is final in this regard.

8.0 GENERAL CONDITIONS:

8.1 The date of birth as well as the name of the applicant will invariably be taken from Matriculation/10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted. For the Post at Sl. no.1 of clause no. 2.0 if the candidate is not having Matriculation/10th class certificate then date of birth as mentioned in Middle class certificate or Registers of Municipality, Local Authority or Registrar of Birth will be accepted.

8.2 The cut-off date for reckoning eligibility for educational qualification, experience and maximum age will be the last date for submitting application as mentioned at clause no. 4(a) i.e. **.09.2023 of this notification. In case, the last date of receipt of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

8.3 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate, does not make any candidate eligible to be called for CBT / 2nd Level Test.

8.4 NMDC Management reserves the right to alter/ fix the criteria for calling the candidates for CBT on the basis of qualification, experience, if any etc. depending upon the number of applications received. After screening the applications, the candidates will be called for CBT test.

8.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed / distorted any material information his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

8.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

8.7 The selected candidates will be posted in Donimalai Iron Ore Mines, Donimalai, and Karnataka State. However, the Management reserves the right to post / transfer the selected candidates to any of the other Mines/Units/Offices of NMDC Ltd. as per requirements at any stage during service of the candidate and they may be assigned job/functions/assignments as per the business requirement of the Company.

8.8 In case of any typographical errors, omissions, corrigendum, clarifications etc., to the notification shall be issued as stated at Clause no.4.0 (a) (iii) above. In such cases, the last

date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications / criteria would be made after issue of employment notification.

8.9 While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

8.10 Outstation SC/ST/PWD/Ex-servicemen candidates called and attended for CBT and all the outstation candidates called and attended for 2nd level test will be reimbursed Travelling Allowance of second class Railway / Bus fare on production of Railway /Bus tickets by shortest route as per rules. Proforma of Travelling Allowance is available as Annexure-II in the notification of NMDC website.

8.11 At the time of attending i.e., before CBT / 2nd Level Test candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imbursement to them as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course. Proforma of Travelling Allowance is available as Annexure-II in the notification of NMDC website.

8.12(A) Candidates belonging to SC/ST/OBC (Non-Creamy Layer)/PWD/Ex-servicemen/EWS category should enclose a copy of caste /permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC (NCL) certificate submitted by the candidate should be issued within 06 months from the date of 2nd Level Test and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India. Only such PWD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.

8.12(B) Candidates seeking reservation under EWS will have to submit an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the Competent Authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure V).

8.13 If the SC/ ST/OBC(NCL) certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

8.14 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by him issued by the competent authority at the time of 2nd Level Test. In absence of the above, candidates shall not be allowed to appear in the trade 2nd Level Test.

8.15 Application form Performa (Annexure-I), Travelling Allowance claim form (Annexure-II) caste certificates for SC/ST (Annexure-III), OBC (NCL) Certificate (Annexure-IV) & EWS Certificate (Annexure-V) are available in the notification on the Careers page of NMDC website i.e., www.nmdc.co.in only.

8.16 Depending upon the suitability of the candidates for the post as mentioned in this notification, the selected candidates will be offered the post as Trainee with training period of 18 months duration, during which they will be paid a consolidated stipend. On successful completion of training period, they will be offered regular scale of pay.

8.17 On successful completion of training period and placement in regular scale of pay, in addition to basic pay and dearness allowance, the candidates will be eligible for other fringe benefits like medical facilities, leave encashment, incentive bonus, gratuity, provident fund etc. as per rules of the Corporation in force from time to time.

8.18 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification.**

8.19 Candidates should retain their printed copy of application form as they can be asked to produce it for future reference.

8.20 In case of disparity in English & Hindi version of advertisement, English version will prevail.

8.21 No request for change of examination center will be entertained.

8.22 **The selected candidates on appointment will be provided with Bachelor accommodation during first 5 years of their service.**

8.23 Candidates sponsored by Local Employment Exchange will have to submit application form along with required document in support of age, qualification, caste, experience etc. at the time of Trade test/Physical Ability Test failing which their candidature will not be considered.

8.24 Only Indian Nationals are eligible to apply.

8.25 Court of jurisdiction for any dispute will be at Hyderabad.

8.26 The following activities will be displayed in NMDC website from time to time:

- (a) List of eligible candidates for CBT.
- (b) List of candidates along with CBT marks.
- (c) List of candidates eligible for 2nd Level Test.
- (d) List of candidates qualified / disqualified in the 2nd Level Test along with marks.
- (e) List of provisionally selected candidates.

AGM (Personnel)